

**Pacific Masters Swimming
January 17, 2007**

Call to order and introductions: The meeting was called to order by **Michael Moore**, Chairman, at 7:35 p.m.

Introductions: Michael Moore, FOG; Nancy Ridout, TAM; Joanne Berven, Barb Thomas, LNM; Bill Grohe, USF; Barry Fasbender, STAN; Alan Levinson, MAM; Richard Smith, Joan Smith, Joan Alexander, Kerry O'Brien, Peter Guadagni, Karen Duggan, WCM

Approval of the minutes: **Karen Duggan** Minutes approved for November 2006.

Treasurer: **Jennifer Zeitler** MSP to accept the treasurer's report.

Officers Reports & 2007 Goals

Chairman: Michael Moore Discussion followed about the raising of USMS dues, a standard fee for the whole country, however all LMSC's do not have the same expenses. Idea is to be a more top-down organization rather than bottom-up. Goal is to raise the image of USMS.

Bernice Silber passed away recently. She was a member of RINC for thirty years. Alan Cartwright wants to resign as equipment/trailer manager for pool meets. He will stay on as Open Water equipment/trailer manager.

Call for service awards nominations, due in March.

Retreat update: Three clubs responded (out of 118), and preferred February date. Tentative date for February 24th, place and time TBD.

Call for Ransom Arthur nominations: MSP to nominate Barry Fasbender.

FINA said that the World Championships went very well, and were a plus for the United States.

Vice-Chairman Administration: Barb Thomas Three contracts need to be renewed: Michael Moore, Nancy Ridout, and Joanne Berven. MSP to approve contracts.

Goals for the year: Learn and document registration process (including role of treasurer) and develop a program for internal auditing. USMS requires outside review. We will develop a plan to do this. Treasurer should send in to USMS once a year.

Vice-Chairman Operations: Barry Fasbender Barry proposed running the relays specified in the Meet Director's Handbook for 2008 at the Short Course Championships. Every year at our championship meets we alternate which relays are mixed and which are not. Last year, 2006, the relays were not switched. If we run the relays as specified in the Meet Director's Handbook, the same relays would be swum three years in a row. For 2008, we will run the relays specified in the Meet Director's Handbook thus getting us back on track for alternating relays every year. MSP to approve relay schedule for the 2007 Short Course Championships (same relay schedule as 2008).

Secretary: Karen Duggan Goals for the year: Get minutes to Michael to be published on-line. Send out minutes to all PMS swimmers who want it, by e-mail.

At-Large: Bill Grohe Goals for the year: Help other members with their goals. Bring in younger people to be involved with Pacific Masters Swimming.

Committees & 2007 Goals

Registration: Nancy Ridout Final membership totals for 2006 was 10,209 (approximately 20 delegates to USMS convention) and 118 clubs.

See attached report.

Conference call next month: Approximately 5.9 cents/minute. Call an 800 number. No reservations required. Perhaps send out some procedures for how to handle conference calls. Discussion followed about instant messaging.

Janet Renner wants report for November minutes.

Top Ten & Records: Nancy Ridout See attached report

Meet Operations: Barry Fasbender Barry proposed running "other" two relays at SC Championships for two years in a row, as we ran the other relays for two years in a row. We will then get back on track for alternating relays every year. MSP to approve relay schedule for the 2007 Short Course Championships (same relay schedule as 2006).

Open Water: Cindy Clements no report

Communications: Joanne Berven Needs Chairman's letter for newsletter.

Michael Moore: website updated soon

Hospitality: March- Joan; May- Barb; July- Jennifer; Sept- Marcia

Ad Hoc Facilities: Joan Alexander March, May, and July will be at conference room at Heather Farm Community Center in Walnut Creek. Goals: Help secretary.

Legislation/Rules: Alan Levinson Goals for the year: Be sure handbook and by laws updated on website. No changes since last update January 2006. Looking for chair of the Legislation/Rules committee! Organize a component to handbook that organizes policies.

Coaches: Kerry O'Brien Define jobs of Coaches Chair. Pursue candidates to take over this position. They've done it for as long as we can remember! See attached report.

Scheduling: Marcia Benjamin MVM SCM Alan Liu Memorial Meet Sunday, September 16, 2007.
RCP Tiburon meet in September, should be placed on calendar.

Equipment/Trailer: Allan Cartwright Continues on with "trailer duties" for OW duties.

Marketing/Public Relations: Bill Grohe

Fitness: Lianne Crittenden no report

Officiating: Carolyn Lambert no report

Health & Safety: TBA no report

Ad Hoc AED Survey: no report

Old Business: none

New Business: Purchase printer, copier, scanner, fax for treasurer, approximately \$400.00. MSP to purchase this machine for treasurer.
February art show featuring works of Kerry O'Brien- fundraiser for HS swim team.

Team Announcements: none

Adjournment: 9:06 p.m.

Respectfully submitted

Karen Duggan
Secretary
Pacific Masters Swimming

Next meeting- Conference Call

Wednesday, February 21, 2007

***Next meeting- in person
Wednesday, March 21, 2007
Conference Room, Community Center
Heather Farm Park, Walnut Creek***