



July 18, 2018; 7:30 pm

Call in number 1-866-212-0875 passcode 5176157

**AGENDA** \*Discussion Item

- I. **Call to Order & Introductions**
- II. **Approval of June minutes (separate attachment)**
- III. **Reports**
  - Executive Committee**
    - Chair**—John King, report
    - Treasurer**—Laura Shope, report attached \*
    - Secretary**—Leianne Crittenden, report attached
    - Office Administrator**—Chris Ottati, report
    - Schedule**—Steve Cutting, report
    - Hospitality**—Marcia Benjamin, no report
  - Pool Meet Committee**—John Morales, no report
    - Meet Operations**—Peter Guadagni, no report
    - Officials**—Mike Abegg, report
  - Open Water Committee**—Phyllis Quinn, report\*
  - Communications and Technology**—Bob Anderson, no report
    - Update**—Chris Ottati, report
    - Website**—Caroline Lambert, no report
  - Clubs and Coaches**—Stu and Mary Kahn, no report
  - Ad Hoc Committees**— Nancy Ridout, Annual meeting, no report
    - Sally Guthrie, Zone, no report
    - Karen Harris, Rules, report\*
  - Old Business**— no report
  - New Business**— no report
  - Club news**— no report
  - Policy Updates**

**2018 MEETING DATES:** all dates are tentative: **August 15(cc)**, **September 26-30(convention)**, **October 17(cc)**, **November annual meeting – November 4**

*Working Calendar for July: Distribute bid packet for 2018 events calendar; call for 2018 budget requests; call for proposals to change PacMasters by-laws.*

*Working Calendar for August: Approve bids for 2018 Championship meets and January & February meets, due August 10<sup>th</sup>; receive budget request; preliminary review of USMS convention issues.*

*Working Calendar for September: Approve preliminary 2018 Calendar of Events – bids due September 10<sup>th</sup>; final review of convention issues; publish proposals for changes to the by-laws; preliminary budget proposal; Convention.*

## **June meeting reports – 07/18/2018**

### **Officer and Committee Reports**

**Meeting policy:** Please provide text to Chris, prior to the meeting, of any items on which you would like the Committee to vote. Re-established 1/18/2012.

### **Executive Committee**

**Chair**—John King, report

- **Dawson Hughes visit on June 28.**
  - On June 28 USMS President CEO Dawson Hughes visited Pacific Masters Swimming on his tour of LMSC's in the west. Because of geographic considerations we had small groups in three areas, Walnut Creek, San Francisco and San Mateo. He updated us on membership levels nationwide as well as efforts within USMS to further develop the college club participation to attract younger Masters swimmers.
- **Long Course Championship Meet.**
  - Pacific Masters Swimming hosted a Long Course Championship Meet on July 8, 13, 14, and 15<sup>th</sup>. It was well subscribed and had very positive comments on the four day format placing the 1500 Free a week before the rest of the events. We had 137 swimmers enter the 1500 with very few scratches!
- **USMS Award Nominations.**
  - Before the deadline, Pacific forwarded a June Krauser Communications Award nomination, as well as two nominations for the Dorothy Donnelly Service Award.

**Treasurer**—Laura Shope, financial reports attached\*

Proposed fee decrease – see attached

**Secretary**—Leianne Crittenden, report attached

**Office Administrator**—Chris Ottati, report

**Registration:** 10,477 members; 144 clubs; 434 self-identified coaches have registered for Pacific Masters as of 07/16/18. In 2017, we had 10,946 members; 152 clubs; 464 self-identified coaches.

**Top Ten:** SCY Top Ten report was turned in and all issues resolved.

**Records:** Unofficially I think there were 34 Pacific and 9 National records set at LCM Championships.

**Swim Events:** Pool: LCM Championship was competed July 8 and July 13-15.

2018 Delegates : The 24 delegates have been set with 3 alternates. Additionally we have 6 automatic Pacific delegates, and 5 USMS sponsored delegates. All hotel reservations for the Pacific delegates have been made and confirmations emailed to those delegates. All Pacific delegates have made airline reservations.

Storage Unit: We purchased 7 pop-ups and some buckets for the LCM Championships and we need somewhere to storage these. In addition we decided several months ago we should store 7 years of meet results. We need a larger storage unit. I have looked into getting a larger unit and would like to do so in August. The new unit cost would be approximately \$200/month (up from \$97/month.)

**Schedule**—Steve Cutting, report

2019 Pacific Master SCY championship meet - Santa Clara Masters has agreed to host at the Santa Clara Swim Center on Friday April 12 through Sunday April 14. This is about a week and a half before USMS Spring Nationals begin in Mesa Arizona on Thursday April 25. Many thanks to John Morales for coordinating the effort to find a good host.

Sacramento Sprint Pentathlon, SCM at UCD on Sunday October 7, 2018 – Andy Brennan regretfully reports that they have lost access to the UCD pool again this year and would like to offer that the meet could be moved to the preceding weekend on September 30. But this facility is a 25 yard pool. They are also aware that this overlaps with USMS convention, but there is little choice.

**Hospitality**—Marcia Benjamin, no report

**Pool Meet Committee**—John Morales, no report

**Meet Operations**—Peter Guadagni, no report

**Officials**—Mike Abegg, report

We had about 11 officials working portions of the LCM Championship Meet. Although we got the job done, we were thin. We will continue to work on ways to develop a few more deck officials who are also swimmers.

Chris is also looking for a couple of folks to train in the Admin role to ensure that we have good results information at all meets. This could be non-swimmers as it requires little understanding of swimming and a lot of learning of timing procedures.

Both spring and summer Nationals in 2019 are in the West, so we will be looking to provide support to officials traveling to Mesa or Mission Viejo

**Open Water Committee**—Phyllis Quinn, report

Santa Cruz is the next event on the Open Water schedule. Registration is open.

The sanction request for Whiskeytown has been submitted to the National Office

Agenda Item and Proposal:

Bill McCracken wants to submit the following proposal:

Waive the Pacific Masters one event surcharge of \$12 on all Open Water events. This allows open water event hosts to attract new swimmers to Pacific Masters teams and grow Pacific Masters membership.

Bill will speak to this but the pros are:

This does not "cost" Pacific Masters anything. It actually generated about \$150-\$180 incremental membership fees for Pacific Masters.

**Communications and Technology**—Bob Anderson, no report

**Update**—Chris Ottati, report

Since our May agenda was published three e-newsletters have been sent; June 25 and July 9. The newsletter was received by approximately 24,000 swimming enthusiasts at an open rate averaging 25.5%. Our Editor for the 6/25 and 7/9 Update was Linda S. Jeremy Cohen/Carol Nip will edit the July 23 and August 6 Updates. The Update is supervised by Bob Anderson, VP Communications and Technology.

**Website**—Caroline Lambert, no report

**Clubs and Coaches**—Stu and Mary Kahn, no report

**Ad Hoc Committees**—

Nancy Ridout, Annual Celebration, no report

Sally Guthrie, Oceana Zone Chair, report attached

Karen Harris, USMS Rules committee, report attached \*

High light of rules being considered for convention.

**Old Business**— no report

**New Business**— no report

**Club news**— no report

## **Policy Updates**

### **POLICY UPDATES (from June minutes)**

January and May: Review new Open Water rule about resting during race (Phyllis to canvass event directors)

Del Valle will follow USMS Rules, which allows event director to pick. Question is when the meet director's decision needs to be communicated (on day of event or in event flyer).

Phyllis—rule says it needs to be in the “meet information” – so it can be published in information for event or can be disclosed in mandatory safety meeting. Bob Anderson asked why we would not mention this before the safety meeting? Per Phyllis, the race director gets to decide.

#### February

Review the meet policy guidelines –Peter G says he is partly through this project, and will be able to share with us in the summer

Per Peter, summer ends in September.

Review cap on meet fees since we have not reviewed the \$30 cap for several years John Morales/Phyllis to report in July –Phyllis will work on it.

#### May

Numbers were provided, what do we want to do in July?

Peter Guadagni suggested that we review the impact of reducing Pacific dues by one or two dollars— Chris and Laura will run numbers, assuming constant expenses, report back at the June meeting, so we can get the amount to National Office by their August deadline.

#### June

Need to decide if we will lower Pacific Masters annual dues, based on submission of reduced dues spreadsheet from June meeting (this will be a July agenda item)